

St. Mark United Methodist Church

Church Council Meeting Minutes

Date: June 11, 2023 **Time:** 12:30 pm **Location:** Room 111

In attendance:

1. Karen Hannula
2. Mark Woods
3. Joel Black
4. Lilly Berrios
5. Lee Edwards
6. Eric Steverson
7. Deana Hilton
8. Noey Barrera
9. Belva White
10. Robert Gilleo
11. Greg Washington
12. Mary Abbott Waite
13. Jeff Collins Smythe
14. Mitch Foster
15. Jess Cusick

- The **June 2023** meeting of the **Church Council** was held in person in Room 111 on June 11, 2023. Mitch Foster, Vice President of the Church Council, Presided.
- The meeting was Called to Order at 12:35 by **Mitch Foster**.
- **Rev. Jess Cusick** led the council in prayer.

MOTION

Mitch Foster made the MOTION that the minutes from the April 24, 2023 and February 12, 2023 Church Council meetings be approved as distributed.

- **Lee Edwards** seconded the **MOTION**.
- The April 24, 2023 and February 12, 2023 Church Council meetings were approved.

REPORTS

Drama Ministry Update

- Director of Fine Arts, Jon Easter reported on the request to declutter the fine arts ministry closets.
- Create a subcommittee to determine what happens with the materials, etc.
- One person show in Wade Hall – Thressa from Peachtree Road United Methodist Church

- EMOTIONal walls that members come up against when proposing new ideas
- Karen Hanula, Belva White and Jon Easter will partner together to form a subcommittee.

Vison Report

Robert Gilleo – Lighthouse Report

- Churches that are Lighthouse congregations, welcome members from churches that may be disaffiliating.
- Discussed at annual conference.
- Step 2 requires a church council vote.

MOTION

- **Belva White** made a MOTION that Saint Mark United Methodist Church become a Lighthouse Congregation based on the description provide from The United Methodist Church.
 - **Mitch Foster** seconded.
 - MOTION passed unanimously.

Connectivity/Hospitality

- No Report

Solidarity

- No Report

Wiggins Task Force

- **Residential Contract** - Chuck Hall's review of documentation on his time is challenging. Do we want to continue to wait on his availability or enlist pro bono groups that review contracts suggested by Belva White?

MOTION

- To enlist Pro Bono partnerships for Saint Mark register to have legal services more readily and needed quicker.
 - **Jeff Collins-Smythe** seconded
 - MOTION passed unanimously.

Ministries

- Hinton Rural Life Center
 - Great week in at the Hinton Rural Life Center
 - Community should be proud of our youth.
 - Young Adults are very invested in environmental care.
 - Thriving community
 - Crafted together.
 - Chattahoochee River cleanup day.
 - Mitch Foster – leading Financial Literacy

- Marchen Sagen Academy (MSA) has approached us about renting space from Saint Mark, after school. No external oversight of the school doing the right thing.
- We will propose that they adhere to what we require to acquire space in the Saint Mark building.
- Can we propose that the MSA get accreditation or at least Safe Sanctuaries?
- Will continue the conversation with MSA to explore.
- Belva White reported that they would want to open in September 2024.
 - Advised the academy of the project work that the church is going through.
 - 3 year agreement if Saint Mark commits.
 - Rent space in the parking deck.

Treasurer's Report

- Mark Woods, reported on comments from financial meeting. Running a deficit around \$59K.

MOTION

- **Mark Woods made the following MOTION:**
 - The council authorizes the distribution of \$16,000 from the trust unrestricted funds account 88190 – Juniper Street Sale Income to the church's 2023 operating budget for general budget expenditures."
 - **Belva White** seconded.
 - MOTION passed unanimously.

MOTION

- **Mark Woods made the following MOTION:**
 - The council authorizes a change to the church's 2023 operating budget to reduce the annual amount for line item "Nursery Workers" by \$3,000 and establish a new line item for "Summer Interns" with a \$3,000 annual budget.
 - **Greg Washington** seconded.
 - MOTION passed unanimously.

Trustees

- Belva White reported on the projects that the Endurability Committee is currently running and the costs and timing..
- The primary objective right now is to stop water intrusion on the 1902 building.

MOTION

- **Belva White** made the following MOTION:
 - The evote that was approved with \$17,000 of funding from the Memorial Fund would instead be funded by the Endurability Fund.
 - **Noey Barerra-Disler** seconded.
 - MOTION passed unanimously.
 - Reference: Vote #1 from the Trustees:
 - Request #1: The Trustees request the Church Council approve the cost of materials and abatement of \$28,171 and the execution of an MOU with Streetlights to paint and install new luxury vinyl tile flooring in the main second floor hallway corridor from the new parking entrance to the narthex area. The funding source for the materials will be 2023 endowment spending from the Memorial Fund, which totals approximately \$17,000, and Endurability savings from the 47/57 roof project.

Parking Deck Contract

The three key points that the Church Council should focus on outline by Belva White and in the Trustees Report included in meeting packet:

- Term of Contract: Initial contract period is 5 years (60 months). In the event the Manager does not achieve the projected annual gross revenue of \$400,000 by the end of the third year of the contract, Saint Mark will have an option to exit the agreement within 180 days.
- As compensation for the services rendered by Manager, Saint Mark will pay Manager 50% of the collected Net Revenue in 2023, 40% in 2024, and 30% in 2025 and subsequent years.
- All operating expenses related to the net revenue calculation must be presented by Saint Mark and Manager no later than 45 days prior to the annual term, and the budgets must be approved prior to January 1st each year. If agreement cannot be reached, the prior year expenses may not increase by more than 2.5%.

The Trustees recommend that the Church Council approve the parking management contract with Phoenix Parking Solutions, LLC with the following key terms: •5-year term beginning in June 2023, with an option to exit the contract after 3 years if the third year revenue is less than \$400,000. •Net revenue share to Saint Mark= 50% in year 1, 60% in year 2, and 70% in year 3 and following renewal years All operating expenses related to the net revenue calculation must be presented by Saint Mark and Manager no later than 45 days prior to the annual term, and the budgets must be approved prior to January 1st each year. If agreement cannot be reached, the prior year expenses may not increase by more than 2.5%.

MOTION

- **Belva White** made the following **MOTION**
 - The net parking revenue proceeds received by Saint Mark will be allocated as follows, **for 2024 forward**, annual review of allocations and investments reviewed by the Church Council as part of the annual budget and capital budget process:
 - 15% set aside for capital renewal of the parking deck, managed by the Trustees
 - 25% allocated to operating budget, managed by the Finance Committee
 - 60% allocated to facility upgrades of the church, managed by the Trustees
- **Noey Barrera-Disler** seconded.
- MOTION passed unanimously.

MOVED TO EXECUTIVE

St Mark Church Council EVote

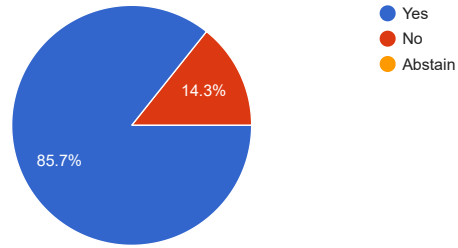
7 responses

[Publish analytics](#)

Do you approve the June meeting minutes as provided by the Council Secretary?

[Copy](#)

7 responses



This content is neither created nor endorsed by Google. [Report Abuse](#) - [Terms of Service](#) - [Privacy Policy](#)

Google Forms

